

# Jenks Chamber of Commerce

## JENKS PEDESTRIAN BRIDGE

### Application for Use

Date of Application \_\_\_\_\_

Organization / Individual Making Application \_\_\_\_\_

Contact \_\_\_\_\_ Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Type of Organization \_\_\_\_\_ Non Profit \_\_\_\_\_ Tax Status \_\_\_\_\_

Description of Event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) of Event \_\_\_\_\_

Start and End Time(s) of Event \_\_\_\_\_

Estimated Attendance \_\_\_\_\_

What services will the event need? \_\_\_\_\_ Trash receptacles \_\_\_\_\_ Electricity \_\_\_\_\_ Amps

Does the organization have event insurance? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will the organization provide security? \_\_\_\_\_ Yes \_\_\_\_\_ No

**LIMITATION OF LIABILITY:**

The Jenks Chamber of Commerce and all related entities, The City of Jenks and all related entities, and all associated properties and owners, agents, employees, Directors and Officers shall not be liable for any claim, demand, damage, accident or injury to persons or property occurring directly or indirectly as result of Vendor's use and occupancy during or after this event. Vendor agrees that Vendor shall be solely responsible for the acts and omissions of Vendor's servants, employees, helpers, agents, guests, family members, customers and merchandise during the use and occupancy during this event. The Vendor also agrees to hold harmless the City of Jenks and the Jenks Chamber of Commerce and all associated properties against any acts of God, which include and not limited to rain, floods and wind. By signing this contract you agree to abide by all the conditions and rules governing this event and to release of liability without refund.

If for any reason it becomes impossible to hold this event where and when planned, this contract becomes null and void without liability.

Vendor:

By (signature) \_\_\_\_\_

Date \_\_\_\_\_

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*For office use only*

Date rec'd \_\_\_\_\_ Ch #/Amount \_\_\_\_\_

Dates \_\_\_\_\_

Jenks Chamber of Commerce  
**JENKS PEDESTRIAN BRIDGE  
REQUIREMENTS FOR USE**

**Fee:**

A fee of \$250 per day is payable prior to the event to the Jenks Chamber of Commerce for use of the bridge, unless otherwise waived by the Jenks Chamber of Commerce. See additional fees for electricity and trash cans below.

**Permitting:**

A minimum of 90 days prior to the event, the sponsoring entity must complete the City of Jenks Special Event Application and return to the Jenks Chamber of Commerce. This application is submitted to the City of Jenks Police Department and reviewed by a committee that includes City of Jenks Police, Fire, and Public Works Departments, and the Jenks Chamber of Commerce.

**Access:**

One lane on the Pedestrian Bridge must remain unobstructed at all times during any event in order to allow trail access and for emergency vehicle response and handicap access including the bridge parking lot. **NO EXCEPTIONS.** The bridge is 2,000 feet long.

**Liability Insurance:**

The sponsoring entity of any event shall provide evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars.

The City of Jenks and its related entities, and the Jenks Chamber of Commerce and its related entities must be named as an additional insured.

Use will not be permitted until proof of insurance is received to the Jenks Chamber of Commerce prior to date of the event.

**Oklahoma Tax Commission – Special Event Permit:**

If the sponsoring entity is holding any event that involves over ten (10) vendors that are reselling food or merchandise of any kind, the sponsoring entity must abide by all rules governed by the Oklahoma Tax Commission and apply to for a Special Event Permit.

**Electricity:**

There are ten (10) electrical outlets located on the bridge, which are spaced at three different locations. A fee of \$35.00 per outlet per day is payable to the Jenks Chamber of Commerce prior to the date of the event. The electrical outlets are limited in the amount of load that can be placed on each outlet.

**Trash Receptacles:**

Trash receptacles are available for a fee of \$20.00 per receptacle per day payable to the Jenks Chamber of Commerce prior to the date of the event. All food vendors must plastic bag any refuse before placing in said trash receptacles.

**Restrooms:**

It is the responsibility of the user to provide adequate portable restroom facilities to adequately accommodate the publics' need during the event.

**Security:**

It is the responsibility of the user to provide adequate security before and during the event.

**Parking:**

There is limited parking available at the bridge. Arrangements must be made with the Jenks Chamber to use other parking areas not designated for the bridge. Parking at RiverWalk Crossing is not permitted.

**Other:**

There shall not be any adulteration of the Pedestrian Bridge such as the use of spikes in the asphalt.

**Contact Information:**

Jenks Chamber of Commerce  
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Jenks, OK 74037  
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(918) 299-5799 fax

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