



A Celebration of Oklahoma Art, Wine & Music

Dear Oklahoma Winery:

With great excitement and anticipation, we extend an invitation to you to participate in our 10th Annual Art on Main in Jenks on Saturday, October 12, 2013 from 10 am to 5 pm.

Art on Main was created as an avenue for Oklahoma artists to display their works. We offer a cultural event, which serves to educate the public on the talented artist community in Oklahoma. There is a \$50 fee for a 10 x 10 booth space at Art on Main. Oklahoma Wineries are assigned on a first-come, first-served basis from the date application is received. The event is FREE to the general public who attend. The Jenks Chamber of Commerce is extending an invitation to all Oklahoma wineries to participate in Art on Main, because not only is Art on Main creating awareness for the artists, it is also creating awareness for the many treasures of Oklahoma – including Oklahoma's amazing wineries.

The historic downtown Main Street of Jenks will be closed to all vehicle traffic during the event, creating an ambience of culture and art.

The Wineries will be integrated with the artists and not grouped together. ***The sale of wine, or the offering of samples, is left entirely up to each individual winery to determine.*** In order to ensure space, please fill out and return the enclosed form by Friday, September 6.

All publicity of the event will be handled by the Jenks Chamber of Commerce. You are encouraged to contact anyone you might know who would be interested in attending. If you are in need of flyers and/or posters to distribute, please contact the Chamber, and we will supply you with them.

Thank you for your time and consideration. Art on Main has to become a successful tradition, and you are invited to be an instrumental part of Jenks signature art show. Please feel free to contact the Chamber office at (918) 299-5005 with any questions or suggestions. I look forward to receiving your participation form soon.

Sincerely,

Nick DeMoss

Art on Main Event Coordinator

Jenks Chamber of Commerce Community Foundation
P.O. Box 902 Jenks, OK 74037 - (918) 299-5005 – nick.demoss@jenkschamber.com



Art on Main • Saturday, October 12, 2013
Winery Agreement

Deadline for Agreement is Friday, September 6

Contact Name(s): _____

Winery Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Please read and sign the following liability waiver

Limitation of Liability: The Jenks Chamber of Commerce and its related entities, the Jenks Chamber of Commerce Community Foundation and its related entities, the City of Jenks and its related entities and all associated properties, agents, employees, directors and officers shall not be liable for any claim, demand, damage, accident or injury to persons or property occurring directly or indirectly as result of Vendor's use and occupancy during or after this event. Vendor agrees that Vendor shall be solely responsible for the acts and omissions of Vendor's servants, employees, helpers, agents, guests, family members, customers and merchandise during the use and occupancy during this event. The Vendor also agrees to hold harmless the Jenks Chamber of Commerce and its related entities, The Jenks Chamber of Commerce Community Foundation and its related entities, the City of Jenks and its related entities and all associated properties against any acts of God, which include and not limited to rain, floods and wind. By signing this contract you agree to abide by all the conditions and rules governing this event and to release of liability without refund.

If for any reason it becomes impossible to hold this event where and when planned, this contract becomes null and void without liability.

Vendor Signature: _____

Date: _____

*Please submit this form to:
Jenks Chamber of Commerce Community Foundation / P.O. Box 902 / Jenks, OK 74037-0902*

For office use only Date rec'd _____ Check Number _____ Booth Location _____



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Art on Main Guidelines

Check-In

Wineries will be notified before the event with their check-in time. Upon arrival to Jenks, the check-in booth will be tentatively located on 2nd Street between Main Street and A Street to receive directions to your booth and your participant packet. The packet will include a map of event area including parking, food, numbered booth spaces, restrooms and evaluation forms.

Hours/Setup/Tear Down

Hours are 10am to 5pm on Saturday, October 12, 2013. Set-up will be on Saturday, October 13 from 7am to 9am. ***The Wineries will be integrated with the artists and not grouped together.*** Direct access to your booth for loading/unloading will be staggered this year. You will be notified the week of the show of your set-up time. All Wineries are asked to unload and reload as quickly as possible to prevent traffic congestion. No vehicular traffic will be allowed on Main Street after 9:45am, NO EXCEPTIONS. **If you no-show the event, you will be charged a no-show fee of \$100.00.**

Early tear down is not permitted. Wineries are expected to remain until the event is complete. Tear-down will begin after 6pm.

Booth Information

There is a \$50 fee for booth space at Art on Main. Booth space will be limited to ten Oklahoma Wineries and assigned on a first-come, first-served basis from the date application is received. Each winery is provided a space measuring 10' deep by 10' wide, NO EXCEPTIONS. Wineries are to provide their own racks, tables, canopies, tents, chairs and electrical extension cords in order to display their product in an outdoor environment. Coverings should be no bigger than 10 x 10 feet. Wineries are asked to bag and take all trash at tear-down of the event.

ELECTRICITY

Please notify us in advance if you will require electricity. **NOTE:** In the past, we have experienced problems with vendors who have used more power than they initially requested. This trips the breakers and causes many problems and delays that we would like to avoid! To help ensure a smoother and safer event for everyone, in the space provided on your application, please give a detailed description of everything you are planning to plug in. Please also note that every vendor is responsible for covering all cables and wires in his or her booth by using wire mats or covers and any cables or wires running into your booth **MUST** be covered at all times! Extension cords, splitters, etc. will **NOT** be provided. Please plan on bringing a minimum of 100' of extension cords to the event and make sure that you have come prepared with power strips, or any additional equipment you may require.

Sales

Wineries retain all revenue from the sale of their work with no commission on sales due to Art on Main. ***The sale of wine, or the offering of samples, is left entirely up to each individual winery to determine.***

Promotion of Event

All promotions of the Art on Main Festival will be initiated and organized by the staff of the Jenks Chamber of Commerce with such media as the newspaper, magazine, television and community websites. Please contact the Chamber if you can distribute flyers or display posters to help promote Art on Main.