



VENDOR AGREEMENT

Company Name: _____

Contact Name(s): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____

E-Mail: _____

Oklahoma Sales Tax ID #: _____

Electricity Needs: Yes / No Amps and Volts _____

For planning purposes, please provide the dimensions of your food truck (if applicable):

PLEASE READ & SIGN THE FOLLOWING LIABILITY WAIVER

LIMITATION OF LIABILITY:

The Jenks Chamber of Commerce and its related entities, the Jenks Chamber of Commerce Community Foundation and its related entities, the City of Jenks and its related entities, and all associated properties, agents, employees, directors and officers shall not be liable for any claim, demand, damage, accident or injury to persons or property occurring directly or indirectly as result of Vendor's use and occupancy during or after this event. Vendor agrees that Vendor shall be solely responsible for the acts and omissions of Vendor's servants, employees, helpers, agents, guests, family members, customers and merchandise during the use and occupancy during this event. The Vendor also agrees to hold harmless the Jenks Chamber of Commerce and its related entities, the Jenks Chamber of Commerce Community Foundation and its related entities, the City of Jenks and its related entities, and all associated properties against any acts of God, which include and not limited to rain, floods and wind. By signing this contract, you agree to abide by all the conditions and rules governing this event and to release of liability without refund.

If for any reason it becomes impossible to hold this event where and when planned, this contract becomes null and void without liability.

Vendor (signature) _____

Date _____

Return payment & form to: *Jenks Chamber of Commerce / P.O. Box 902 / Jenks, OK 74037-0902*
Or via email to *lane.castleberry@jenkschamber.com*

AGREEMENT MUST BE RETURNED BY FRIDAY, NOVEMBER 15

LIGHTS ON!

Vendor Guidelines

COST: A \$50 fee will be assessed to non-food vendors at the 2020 Lights On! festival. A \$100 fee will be assessed to food vendors. All revenue retained by vendor. Jenks Chamber members will have the fee waived.

LOCATION: Lights On! will take place between 1st & 3rd Streets on Main Street. Vendor locations to be determined.

ELECTRICITY: Vendor must let the Jenks Chamber know of all electrical needs at time of application, both the voltage and amperage.

SETUP: Vendor can begin setup at 4 p.m. on the day of the festival, unless other arrangements are made with the Jenks Chamber. Setup must be complete by 5 p.m., ready for inspection from the Tulsa County Health Department (if applicable).

TEAR DOWN: Early tear down is not permitted.

HEALTH PERMIT: A Tulsa County Health Department permit must be displayed to the public by the vendor. Vendor must be ready for inspection by the Tulsa County Health Department on the day of the festival.

SALES TAX: Sales tax must be collected for any sales. The sales tax rate in Jenks is 8.417%. Please notify us if you have a sales tax ID.